

# Director, Educational Renewal Zone

Teachers College

## Henderson State University

**Job Description:** Director, Arkansas Southwest-A Education Renewal Zone on the campus of Henderson State University, 12-month, non-classified position, beginning in July 2019. The director receives requests for technical assistance from schools and districts, coordinates responses to requests with appropriate campus and other resources, serves as a liaison between Henderson State and the Arkansas Department of Education in serving districts, represents the HSU ERZ in appropriate campus and off-campus activities, facilitates the development of the Southwest-A ERZ grant application and/or strategic plan with HSU, convenes regular ERZ meetings, maintains records of ERZ meeting proceedings, develops and submits the ADE annual reports of progress on program performance objectives, goals, and additional ERZ activities. The director works with the HSU business office to maintain and submit the required ADE financial reports and appropriate documentation of ERZ grant funds received and expended. The director serves as a member of the Teachers College Leadership Team and works collaboratively with the College in teacher preparation and recruitment efforts.

**Qualifications:** Henderson State University is an Equal Opportunity/Affirmative Action Employer with a significant commitment to the achievement of excellence and diversity among its faculty, staff, and students. In pursuit of this commitment, candidates will possess a master's degree, a valid Arkansas standard teacher license and have significant experience as an administrator in K-12 education, including experience with statewide administrator evaluation. Some experience working in partnership with an institution of higher education is desired. The successful candidate will have demonstrated knowledge and skill in building and maintaining partnerships with diverse populations. Excellent verbal and written communication skills together with strong interpersonal, organizational, technological, and advocacy skills are expected.

**Salary:** Commensurate with qualifications and experience.

**University:** Henderson State University is located in Arkadelphia, Arkansas, a charming, family-centered community of 11,000 residents situated one hour south of Little Rock, Arkansas on Interstate 30. Nestled in the foothills of the Ouachita Mountains, the community is home to two universities, a strong public school system, a thriving medical community, two recreational rivers, the iconic Lake DeGray, and is approximately 30 miles from historic Hot Springs National Park, one of the great American treasures. Please visit [www.hsu.edu](http://www.hsu.edu), [www.arkadelphiaalliance.com](http://www.arkadelphiaalliance.com) or [www.arkadelphiaschools.org](http://www.arkadelphiaschools.org) for more information about Henderson State University and our community.

**Department:** Teachers College, Henderson State University is comprised of five departments offering undergraduate and graduate degrees: Curriculum and Instruction; Family and Consumer Sciences; Health, Physical Education, and Recreation; Counselor Education; and Advanced Instructional Studies. The STEM Center and the ERZ are included within Teachers College. The educator preparation programs within Teachers College are CAEP/NCATE accredited.

**Application:** Interested applicants should electronically submit one pdf file containing an application letter, vita, unofficial transcripts, and contact information for three professional references to the search committee chair.

Dr. Matthew Sutherlin, Search Committee Chair  
sutherm@hsu.edu

Review of applications will begin June 20, 2019, and continue until the position is filled. The final applicant for this position will be required to submit to a background screening including a criminal background check pursuant to university policy.

The applicant will also be required to provide official transcripts to Human Resources. Under the provisions of the Arkansas Freedom of Information Act, applications are subject to public inspection upon written request.