



Position Announcement

Academic Affairs Academic Advising Center

- Position:** R.I.S.E. Coordinator, full-time, twelve-month position
- Job Description:** The Reddie Intervention for **S**uccess in **E**ducation (R.I.S.E) Program serves the needs of first-time Freshmen who are academically at-risk. The R.I.S.E program coordinator will be responsible for gathering, presenting and archiving student success data. In consultation with the Associate Dean of Advising and the Associate Provost for Academic Records/Registrar, data driven decisions will be made regarding management and long-term development of the R.I.S.E. program. It will fall to the program coordinator to contribute constructively to the decision-making process and implement any needed changes/actions. The program coordinator will be responsible for managing student workers and fixed-term staff as needed to assist the R.I.S.E. program.
- Qualifications:** A Bachelor's degree is required. Prior experience working in academic advising is preferred but not required. The successful applicant will demonstrate a team-oriented, professional mindset with the experience and ability to be a creative problem solver. The ability to multitask and show attention to detail in a fast-paced professional environment will be critical. Demonstrate an understanding of first year, academically underprepared students, and deal with their challenges. Ability to maintain accurate and updated records concerning student performance. Must provide intentional contact with students with the goal of developing a caring and beneficial relationship that leads to increased academic motivation and persistence.
- Salary:** \$40,000
- The University:** Henderson State University is a public institution offering undergraduate and graduate degree programs through the Matt Locke Ellis College of Arts and Sciences, School of Business, and Teachers College. Henderson State University is accredited by the Higher Learning Commission (North Central Association of Colleges and Schools) as a bachelor's and master's degree-granting institution, AACSB International – The Association to Advance Collegiate Schools of Business, Council for the Accreditation of Educator Preparation (National Council for the Accreditation of Teacher Education), Commission on Collegiate Nursing Education, Council for Accreditation of Counseling and Related Educational Programs, National Association of Schools of Music, Accreditation Council for Education in Nutrition and Dietetics, and holds program recognition from the Federal Aviation Administration, American Chemical Society, and Nursing Program approval from the Arkansas State Board of Nursing. Henderson is located on a historic and beautiful campus midway between Little Rock and Texarkana on Interstate 30 and has an enrollment of approximately 3,600 students. Additional information is available at www.hsu.edu.
- Application:** To apply, send your resume, transcript(s), and two letters of recommendation electronically to:
- Chanda Hooten, Search Committee Chair
Henderson State University
PO Box 7722
Arkadelphia, AR 71999-0001
hootenc@hsu.edu

The search committee will begin reviewing applications on April 6, 2020.

Henderson State University is an affirmative action/ADA, equal opportunity employer. Women and minorities are encouraged to apply.