

September 10

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

September 10, 2012

Present: Debra Coventry, Lenette Jones, Pam Ligon, Ronnie Monroe, Ginger Otwell, Phillip Schroeder, Joyce Shepherd, Blake Smith, Sheryl Strother, Wrenette Tedder, and Bob Yehl

Absent: Chad Fielding, Brett Serviss, and Karen Spradlin

Guest: Dr. David Evans

Next Meeting: September 24, 2012

ANNOUNCEMENTS

Introduction of new members. Chair Phillip Schroeder called the first meeting of the semester to order at 4:00 p.m. Introductions were made of our two newest members, Dr. Ronnie Monroe and Mrs. Sheryl Strother. Ronnie replaces Bernie Hellums and represents Teachers College Henderson. Sheryl represents the Vice President for Student and External Affairs' office. Dr. David Evans, director of the Bachelor of General Studies program, attended as a guest.

Member term limits. Phillip raised the question whether to set term limits for members. Discussion followed.

Process of choosing new members: faculty, staff, and student. Bob Yehl volunteered to investigate and clarify the Assessment Team appointment process by the Committee on Committees and report back at the next meeting.

Communication with units. Wrenette stated that 19 non-academic units failed to meet the assessment reporting deadline. She stressed the importance of the members communicating frequently with their units.

OLD BUSINESS

Assessment priorities: Bachelor of General Studies (BGS) degree and the Liberal Arts Core (LAC).

David Evans addressed the Team and provided an update of the progress made for assessing the BGS program. Assessment members Lenette Jones, Margaret Hoskins, and Phillip Schroeder also serve on the BGS committee. Wrenette commended David and the committee's efforts in preparing the mission statement and setting goals for the program. David informed the body that 37 students graduated from the program last spring. He and Wrenette are working on an instrument to survey recent graduates.

Debra Coventry serves on the General Education Committee and she reported on the progress of assessing the LAC. Prior to the next meeting, Wrenette will follow up with Dr. Maralyn Sommers, President Jones, and Dr. Claudia Beach and inquire of the anticipated completion timeframe.

There being no further business, the meeting adjourned at 4:57 p.m.

Respectfully submitted,

Pam Ligon, secretary