

Henderson State University Assessment Team
October 16, 2017

Members present: Angela Boswell, Scott Freeman, Chanda Hooten, Lonnie Jackson, Judi Jenkins, Beth Maxfield, Ginger Otwell, Carrie Roberson, Brett Serviss, Gary Smithey, and Wrenette Tedder.

Members absent: Steve Adkison, Nathan Campbell, Shannon Clardy, Emily Gerhold, Lenette Jones, David Sesser, and Sheryl Strother.

The Henderson State University Assessment Team met for regular meeting on Monday, October 16, 2017. Co-chair Brett Serviss called the meeting to order at 4:00.

The minutes from the March 27, 2017 meeting were approved as presented.

Old Business:

Co-chair Wrenette Tedder gave a status update of the four-year assessment cycle. There has been a lot of progress made in the last six months. The School of Business had a few revisions within their plans which have been made. Teachers College is working on final revisions for Educational Technology Leadership, HPER: Education, HPER: Health and Human Performance, and HPER: Sports Administration. There are several plans from Teachers College that have not been developed and/or need revision, including Developmental Therapy, Special Education K-12 (MSE), Special Education K-12 (BSE), Clinical Mental Health Counseling, and School Counseling. In Ellis College assessment plans for Nuclear Medicine, Medical Technology, Radiography, Communication, and Mass Media are still being revised. Spanish and Innovative Media are in the final revision stage. Most of the Ellis College academic departments have approved plans and are collecting data.

The team discussed reviving the Assessment Brief Newsletter. During the 2012 visit from the Higher Learning Commission, it was noticed we had not produced a newsletter in several semesters. Co-chair Serviss recommended that someone from the assessment team could write an article about what they are doing in their department regarding assessment. Angela Boswell made a motion to re-instate the Assessment Brief Newsletter and publish it twice a year. Judi Jenkins seconded the motion. The motion passed unanimously. Co-chair Serviss encouraged anyone on the team who is interested in writing an article to let him know. Gary Smithey also recommended that we put a call to the campus/faculty and ask for assessment articles.

New Business:

Co-chair Serviss announced that Lonnie Jackson will serve Renee Clark's term on the Assessment Team.

The Assessment team does not have student representation. Co-chair Serviss asked the committee for recommendations.

Co-chair Tedder discussed how in the past years a written Assessment Annual Report was given to the assessment team. This report was also forwarded to the Faculty Senate. It was recommended that we develop this report for 2017-2018 and submit to the senates and administration.

The committee discussed non-instructional program assessment. The team discussed strategies on how to define effectiveness, what units of measurement do we use, and how other institutions measure

impact. Discussion followed. The team decided to take additional time to gather information. Judi Jenkins made a motion look at non-instructional plans at the next meeting, decide a timeline and when to implement the plans. Beth Maxfield seconded the motion. The motion passed unanimously.

Co-chair Tedder reported that a monitoring report is due to the Higher Learning Commission on January 31, 2018. The report will include the progress we have made in the assessment process for General Education, Bachelor of Integrated Studies, Master of Liberal Arts, as well as the data and changes that have been recorded by the units that already have workable assessment plans. We also must show the course learning outcomes on each syllabus and the mapping (linking) to university learning goals, liberal arts learning goals, and department learning outcomes.

Respectively submitted by:

Carrie Roberson, Secretary