

# November 19

Henderson State University Assessment Team

Meeting Minutes

Galloway Room, 4:00 p.m.

November 19, 2012

**Present:** Debra Coventry, Margaret Hoskins, Pam Ligon, Ronnie Monroe, Blake Smith, Karen Spradlin, Phillip Schroeder, Brett Serviss, Wrenette Tedder, and Bob Yehl

**Absent:** Chad Fielding, Ginger Otwell, and Joyce Shepherd

**Next Meeting:** January

## ANNOUNCEMENTS

**Assessment Awards:** Academic and Administrative. The deadline for reviewing the top assessment units will be extended to Friday, November 30, at 5:00 p.m. Wrenette will notify the membership of the units to review.

Need to review academic unit evaluation deadline. For budgeting purposes, the Team was asked to consider a cycle change for academic units. If approved, academic units will use the spring, summer, and fall as their assessment cycle and report back the following spring.

Phillip asked each representative to communicate with their units to determine the timeline which works best and report back. Nonacademic units may not choose to change.

A subcommittee comprised of Debra Coventry, Bob Yehl, Pam Ligon, Joyce Shepherd, and Wrenette Tedder, was charged with assessing the Assessment Committee. Wrenette will provide access to TracDat.

**AAACL Conference report** – Ginger Otwell, Karen Spradlin, Sheryl Strother, Wrenette Tedder, and Pam Ligon traveled to Harding University on November 13, 2012 to attend the Arkansas Association for the Assessment of Collegiate Learning (AAACL) fall workshop. Amber Holloway from the Higher

Learning Commission was guest speaker. She spoke on "The Centrality of Student Learning: Looking at Assessment in 2013 and Beyond." She discussed how assessment relates to the new criteria, with sessions focused on:

1) The broad state of assessment--what's happening with the Criteria and what's happening on individual campuses? What impact have we had on student learning as a result of assessing? (Criterion 4)

2) General education--what is it and how is it changing? What does the "general" in general education even mean anymore? (Criterion 3)

3) Quality and educational excellence--how is it defined, and what are the measures and indicators? (Criteria 4 & 5)

The spring conference will be held March 27, 2013, on UALR's campus. Dr. Peter Ewell, a nationally known speaker on assessment, will present as the plenary "Assessing Assessment: A Look at the National Picture and at Your Own Program." He will also present a breakout after lunch called "Assessment Basics" for those who are relatively new to assessment.

**Vacancies.** Blake Smith will graduate in December. The Team will need to find an undergraduate and graduate student to fill vacancies.

## **OLD BUSINESS**

**Assisting academic units with General Education assessment – guidelines or instruction sheet .** Debra suggested that the three general education goals be linked to the university's goals. She also stressed the need to match the language used to that in TracDat.

A committee was formed to address the language used in TracDat is consistent with assessment language throughout campus. Brett Serviss, Debra Coventry, and Ronnie Monroe volunteered to serve.

There being no further business, the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Pam Ligon, secretary