

# January 28

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

January 28, 2013

Present: Sidney Chandler, Lecia Franklin, Lenette Jones, Pam Ligon, Ronnie Monroe, Phillip Schroeder, Blake Smith, Joyce Shepherd, Wrenette Tedder, Bob Yehl

Absent: Debra Coventry, Margaret Hoskins, Chad Fielding, Ginger Otwell, Brett Serviss, Karen Spradlin, Sheryl Strother

Next Meeting: February 11, 2013

## **ANNOUNCEMENTS**

There was not a quorum to conduct an official meeting due to sickness and other prior commitments. Sidney Chandler is the newest member of the Assessment Team. She is our graduate student representative and works for Dr. Ken Taylor in the Graduate School. Phillip addressed the fact that the Team did not end the year fully engaged. There was little response from both the academic and non-academic unit representatives in reviewing and voting for the top units. Several reminders went out and still very little response. With the HLC review coming up shortly he hopes the Team will recommit to the task at hand. He asked that the Minutes of each meeting be distributed by Thursday following the meeting.

**Assessment Awards:** Final vote for the Academic Assessment Award. Wrenette will send out an electronic ballot to the academic representatives to vote for the top academic unit. The non-academic unit has been selected. Chad Fielding will once again coordinate the awards luncheon. Pam asked that she be replaced as secretary. She stated she has held the position of secretary over five years and it is time for another member to serve in this capacity.

## **NEW BUSINESS**

**AAACL Conference (UALR), March 27.** The Arkansas Association for the Assessment of Collegiate Learning (AAACL) will hold its spring conference on May 27 from 9:00 a.m. – 3:00 p.m. on UALR's campus. Dr. Peter Ewell, a nationally known speaker on assessment, will present as the plenary "Assessing Assessment: A Look at the National Picture and at Your Own Program." He will also present a breakout after lunch called "Assessment Basics" for those who are relatively new to assessment. Two concurrent sessions will be offered after lunch with presentations coming from people like you from around the state who are doing assessment and have something to share. Wrenette encouraged the members to consider submitting a topic for consideration. The presentation could be about anything related to assessment, from assessment topics like assessment of student learning, general education, or critical thinking to how assessment works on your campus. How do you promote assessment? How does assessment tie to strategic planning on your campus? Registration is \$25. Contact Wrenette if you are interested in attending. She will submit your registration and pay the fee.

**Assessment Newsletter.** The newsletter was suspended during the fall semester. Wrenette and Phillip will write an article for the spring edition. Bob Yehl agreed to write a letter on this year's assessment awards.

## **OLD BUSINESS**

**General Education evaluation.** Wrenette stated that the General Education committee will meet in February. Data was collected using rubrics designed for general education. She spoke briefly at how the data might be used.

No further announcements, the members present adjourned at 4:35 p.m.

Respectfully submitted,

Pam Ligon, secretary