

# February 6

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

February 6, 2012

Present: Debra Coventry, Stephanie Elder, Chad Fielding, Lecia Franklin, Bernie Hellums, Margaret Hoskins, Lenette Jones, Pam Ligon, Vernon Miles, Ginger Otwell, Brett Serviss, Philip Schroeder, Joyce Shepherd, Blake Smith, Karen Spradlin, Wrenette Tedder, and Bob Yehl

Absent: No members absent

Next Meeting: February 13, 2012

## **ANNOUNCEMENTS:**

Chair Phillip Schroeder called the meeting to order at 4:00 p.m.

**Assessment for the Bachelor of General Studies.** Margaret Hoskins and Lenette Jones represent both the General Studies Committee as well as the Assessment Team. David Evans is the Bachelor of General Studies' (BGS) advisor. This program continues to grow.

**Newsletter.** Wrenette will mail out the Assessment Brief on Wednesday.

**HLC Self-Study Report Summary.** Phillip assigned the Team to read the Summary prior to the HLC visit. If time is limited, he suggested focusing on Section 3.

## **OLD BUSINESS:**

**Assessment publicity.** The Team mentioned various means of communiqués to inform their colleagues of the upcoming HLC visit. Banners announcing the HLC visit will be purchased and hung outside of the Garrison Center and Womack Hall.

**NEW BUSINESS:**

**Assessment Team meeting with the HLC Review Team.** The Assessment Team is scheduled to meet with HLC on Monday, February 21, 2012, at 11:15 a.m. in the Wilson Room. Phillip encouraged all members to be present. Potential questions the review team might ask were discussed. Examples of how assessment has affected campus decisions were mentioned. The Team was asked to leave their calendars free Tuesday afternoon (February 21) for a possible follow up with the HLC Review Team.

The next scheduled meeting is set for 4:00 p.m., February 13, 2012.

There being no further business, the meeting adjourned at 4:40 p.m.

Respectfully submitted,

Pam Ligon, secretary