

February 10

Henderson State University Assessment Team

Meeting Minutes

February 10, 2010

Present: Ginger Otwell, Phillip Schroeder, Lecia Franklin, Margaret Hoskins, Bob Yehl, David Thigpen, Bernie Hellums, Matthew Kirkpatrick, Pam Ligon, Brett Serviss, Karen Spradlin, and Debra Coventry

Absent: Jeff Bailey, Wrenette Tedder

Guest: Miea McBride

Next Meeting: February 24, 2010

Announcements

There were no announcements.

Discussion

Phillip Schroeder asked team members for ideas on how to increase communication on Henderson's campus. Suggestions include:

1. Posting a key word from the mission statement on signs around campus
2. Having the Team attend an SGA meeting to answer questions on assessment
3. Doing an article in the oracle on assessment
4. Offer visits to departments during their faculty meetings to discuss the need for assessment and how they can help
5. Shifting the current assessment cycle to the fiscal year. This will help departments try to meet budgetary issues.

The Team discussed when the department assessment information will be available on-line for everyone to see. Members wanted to know if the information would be available to on Henderson

employees or would it be available to anyone who wanted to see it. It was stated that the Higher Learning Commission expects all assessment plans to be available on-line.

Phillip Schroeder stated that Dr. Miles asked Wrenette Tedder and himself to attend a faculty senate meeting to answer questions about assessment.

The Team stated that Wrenette Tedder needed to talk to each chair to get invited to the faculty meetings.

Phillip Schroeder stated that the Team will need to begin preparing a detailed document providing the history of the assessment team. This would include all minutes, agendas, etc. Dr. Schroeder wants to designate 1-2 people to help Wrenette Tedder with this project. Discussion was held on who could possibly be assigned this project and the need for a couple of new members to the Team. Further discussion was deferred to the next meeting.

Phillip Schroeder asked guest, Miera McBride, what she feels the Team needs to do to promote assessment among students. Ms. McBride stated that prospective students need to know the expectations and need to see the benefits. It was also stated that Henderson needs to assure students that we aren't necessarily assessing the students but assessing whether what we are doing to improve it.

The meeting was adjourned at 4:58 p.m.