

December 9

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

December 9, 2009

Present: Wrenette Tedder, Phillip Schroeder, David Thigpen, Margaret Hoskins, Bob Yehl, Matthew Kirkpatrick, and Pam Ligon

Absent: Ginger Otwell, Karen Spradlin, Brett Serviss, Vernon Miles, Lecia Franklin, Jeff Bailey, Bernie Hellums

Next Meeting: January 13, 2010

Announcements

Wrenette Tedder reported that she is reviewing 80 assessment plans. Her goal is to have them completed before the Christmas break in order for Dr. Miles to them home over the break to review them.

Many of them have been approved with minor revisions.

Wrenette asked the Assessment Team to meet with their respective areas when she calls a meeting.

Wrenette asked the Team to consider whether all plans are to be reviewed or pick a few each semester.

Discussion was whether we want to review half of the plans. The Team agreed we are too close to the Higher Learning Commission visit.

Wrenette informed the Team that currently there is a 93% compliance compared to a 33%

compliance
rate a year ago.

New Business

Chairman Schroeder proposed that the Assessment Team set goals for the spring.

Need to look at the time table to see if it is practical and meets our cycle needs. We are to look at our options in the spring and how we collect and evaluate.

Phillip suggested that we make a policy to review and compile data on one plan.

One goal for the spring term is to review the preassessment process taking into consideration policies, deadlines, calendars, etc. The Henderson catalog and the University Academic Council minutes will be used as a couple of references for that information.

Phillip asked that Wrenette send a meeting schedule for the upcoming semester: January 13, 2010, will be our first meeting of the spring term at 4:00 p.m. January 27, February 10, February 24, March 10, March 31, April 14 and April 28.

Wrenette formally thanked Phillip Schroeder for his service as chair this past year.

The meeting was adjourned at 4:50 p.m.