

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

March 31, 2014

Present: Nathan Campbell; Deb Coventry, co-chair; Bernie Hellums; Claire Howard; Lenette Jones; Pam Ligon; Ginger Otwell; Brett Serviss, co-chair; Joyce Shepherd; Drew Smith; Sheryl Strother; Wrenette Tedder; Tammi Wardlaw; Bob Yehl

Absent: Maurie Maestas, Ronnie Monroe, David Warren

Next Meeting: April 21, 2014

CALL TO ORDER

The meeting was called to order at 4:00 p.m. in the Dawson Room by Brett Serviss, co-chair.

APPROVAL OF MINUTES

The Minutes from the March 10, 2014, meeting were approved as distributed.

ANNOUNCEMENTS

(Incoming) provost's role with the Assessment Team. Brett will communicate with Dr. Stephen Adkison to determine his anticipated level of involvement with the assessment efforts.

Assessment Awards Luncheon. The awards luncheon for the winning academic and nonacademic units will be held in the Cabe Room, second floor of the Garrison Center, April 24, 2014, at 12:15 p.m. Brett will invite the recipients after the rubric scores have been tallied.

OLD BUSINESS

Selection /election of secretary. Pam Ligon's term as assessment member and secretary ends this spring. Volunteers to fill this vacancy were solicited. Nathan Campbell was nominated and accepted. Claire Howard will serve in Nathan's absence.

Evaluation results of assessment plans for assessment awards. Each team member evaluated five assessment plans. Corresponding rubrics were submitted to Wrenette to tally the scores. It was noted that many units still needed to link their learning outcomes to the liberal arts core goals. The team was asked to communicate this request with their respective units.

Feedback regarding evaluation instrument/rubric used for evaluating assessment plans. Brett asked the Team to review the assessment plan evaluation rubric and email him suggestions for updating the instrument for the fall.

Feedback regarding the assessment plan for the assessment team. The members were asked to evaluate the Team's assessment plan and provide feedback at the next meeting.

NEW BUSINESS

None

There being no further business, the meeting adjourned at 4:20 p.m.

Respectfully submitted,
Pam Ligon, secretary