

Henderson State University Assessment Team

Meeting Minutes

Dawson Room, 4:00 p.m.

January 27, 2014

Present: Deb Coventry, co-chair; Brett Serviss, co-chair; Nathan Campbell; Claire Howard; Pam Ligon; Maurie Maestas; Ronnie Monroe; Ginger Otwell; Drew Smith; Sheryl Strother; Wrenette Tedder; Tami Wardlaw; David Warren; Bob Yehl

Absent: Bernie Hellums, Lenette Jones, Joyce Shepherd

Next Meeting: February 10, 2014

CALL TO ORDER

The meeting was called to order at 4:00 p.m. in the Dawson Room by Brett Serviss, co-chair.

APPROVAL OF MINUTES

On motion by Nathan Campbell, seconded by Bob Yehl, the minutes from the December 2, 2013, meeting was approved as presented.

ANNOUNCEMENTS

None.

NEW BUSINESS

None.

OLD BUSINESS

Progress Report to the Higher Learning Commission (HLC)

Fact finding mission: discussion, direction, and assistance from the Assessment Team

Brett reminded the Team of the April 1 report deadline. Handouts were distributed outlining institutional data necessary to complete the report. General Education (Liberal Arts Core), Bachelor of General Studies (BGS) and the Master of Liberal Arts (MLA) are the three units requiring follow up. The HLC emphasizes that the university demonstrate the implantation of an assessment program that is workable, reasonable, and is a meaningful process that confirms and improves student learning for Gen Ed. Assessment plans with documentation were also required for the BGS and MLA programs. Since the initial deficiencies were cited, the MLA program has developed an assessment plan and implemented rubrics. No departmental changes have been executed from their findings.

Additional information is required to complete this comprehensive report. Rubrics are in place to support upper level classes but there is a need to reach out to LAC faculty and classes to facilitate what is being done in other classes. To expedite this process, Wrenette asked the Team to communicate with faculty in the liberal arts core classes. An outline of suggested dialog for the fact-finding mission will be provided to the volunteers. Data is due to Wrenette in early February.

A few academic units need to link their unit goals and their student learning outcomes to the liberal arts core goals. Team representatives will assist their respective units to complete this process.

ADJOURN

There being no further business, the meeting adjourned at 4:45 p.m.

Respectfully submitted,
Pam Ligon, secretary