

Henderson State University Assessment Team

Meeting Minutes

Evans Hall, Room 201, 4:00 p.m.

April 28, 2014

Present: Nathan Campbell; Deb Coventry, co-chair; Bernie Hellums; Claire Howard; Pam Ligon; Ginger Otwell; Brett Serviss, co-chair; Joyce Shepherd; Drew Smith; Sheryl Strother; Wrenette Tedder; David Warren; Bob Yehl

Absent: Lenette Jones, Maurie Maestas, Tammi Wardlaw

Next Meeting: TBA

CALL TO ORDER

The meeting was called to order at 4:00 p.m. in Evans Hall, Room 201, by Brett Serviss, co-chair.

APPROVAL OF MINUTES

The Minutes from the March 31, 2014, meeting were approved as distributed.

ANNOUNCEMENTS

Assessment Newsletter. The *Assessment Brief* should be distributed early next week.

Contact Logs with Constituents. The Team was reminded to contact their respective units and remind them of upcoming assessment cycle deadlines.

Wrenette talked at length about recent changes regarding the accreditation process for the university by the Higher Learning Commission (Henderson has recently changed accreditation routes with the Higher Learning Commission from PEAQ to Open Pathways; we will have a major report due about September 2015, one component of which will be general assessment campus-wide). All assessment plans will require proof of student learning. The Assurance Argument is a four-year process. Wrenette was asked to provide written specifications for the members to use as a guide when speaking to their units.

OLD BUSINESS

Assessment plan for the Assessment Team. As the assessment cycle closing deadline is approaching, it was suggested that the Team's assessment plan be reviewed.

By fall, Brett will update the assessment evaluation rubric used to determine the annual outstanding academic and nonacademic units and align it with the HLC standards.

NEW BUSINESS

None

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,
Pam Ligon, secretary