

## Selection Rubric for Academic and Non–Academic Programs (Units)

<b>Selection Rubric for Assessment Awards</b>				
Unacceptable	Insufficient	Adequate	Exemplary	
(0 points)	(5 points)	(10 points)	(20 points)	Score
<b>1. Mission and Development – 20 points</b>				
Program (unit) does not distinguish itself from all other programs (units) as a unique entity; program mission is inappropriate and not aligned with the missions and goals presented at higher university levels; program does not identify stakeholders/constituents, and fails to demonstrate their involvement in identifying outcomes.	Program (unit) only marginally distinguishes itself from other programs (units) as a unique entity; program mission is only somewhat appropriate and aligned with the missions and goals presented at higher university levels; program identifies stakeholders/constituents, but fails to demonstrate their involvement in identifying outcomes.	Program (unit) adequately distinguishes itself from all other programs (units) as a unique entity; program mission is reasonably appropriate and adequately aligned with the missions and goals presented at higher university levels; program identifies stakeholders/constituents and demonstrates their involvement in identifying and evaluating outcomes.	Program (unit) clearly distinguishes itself from all other programs (units) as a unique entity; program mission is highly appropriate and intricately aligned with the missions and goals presented at higher university levels; program clearly and precisely identifies stakeholders/constituents and demonstrates a sustained partnership with them	
Comments:				
<b>2. Outcomes (Objectives) and Methods – 20 points</b>				
Outcomes (objectives) do not relate to program (unit) goals; associated methods are inappropriate; criteria are inappropriate; little to no related documents attached.	Outcomes (objectives) only vaguely or somewhat relate to program (unit) goals; associated methods are only somewhat appropriate; at least some criteria are inappropriate; only some related documents are attached.	Outcomes (objectives) relate to program (unit) goals; associated methods are adequate and reasonably appropriate; criteria are appropriate; nearly all, to all necessary related documents are attached.	Outcomes (objectives) relate precisely to program (unit) goals; associated methods are highly appropriate; criteria are clearly and directly appropriate; all necessary related documents are attached.	
Comments:				
<b>3. Observations, Actions, and Follow up – 20 points</b>				
No closure of current year's assessment cycle has occurred, and/or no documentation is present outlining any action for future adjustments for improvement; observation summaries do not support the criteria.	Partial closure (some but not all observations) of current year's assessment cycle has occurred, and/or only minimal documentation is present outlining action for future adjustments for improvement; action plans may be present but not appropriate; observation summaries do not clearly support the criteria in all cases.	Nearly complete to complete closure of current year's assessment cycle has occurred, and most required documentation is present outlining actions for future adjustments for improvement; observation summaries support the criteria.	Complete closure of the assessment cycle for the current year has occurred, and, relevant and thorough action plans are documented for future adjustment when required; observation summaries completely support the criteria.	
Comments:				

Unacceptable (0 points)	Insufficient (5 points)	Adequate (10 points)	Exemplary (20 points)	Score
<b>4. Temporal Improvement – 20 points</b>				
Program (unit) has shown no development or changes in organization and content over the previous year.	Program (unit) has shown minimal development and change in organization and content over the previous year.	Program (unit) has shown some applicable development, and change in organization and content over the previous year, and these changes are relevant to the improvement of the program.	Program (unit) has shown exceptional development and change in its content over the previous year, and these changes are highly appropriate and pertinent to improvement of the program.	
Comments:				
<b>5. Overall Program (Unit) Quality – 20 points</b>				
Program (unit) not thought out and poorly developed, bearing little to no applicable content, and of minimal value for program improvement and assessment; little to no required data is present.	Program (unit) has some degree of development, organization, and content, but with limited potential for applicability and value for program improvement; some required data is present.	Program (unit) has adequate development, organization, and clarity regarding articulation of activities and goals; shows a level of development, organization, and relevant content that is applicable and of value for program improvement and assessment; nearly all, to required data is present.	Program (unit) is comprehensive with clear articulation of activities and goals; exemplary in development, providing precise and relevant content and organization for precise assessment and with high potential for program improvement; all required data are present.	
Comments:				
<b>TOTAL SCORE</b>				