

Faculty Senate *minutes*
NOVEMBER 2017
3:15 PM, Cabe Room, Garrison Center

November 1, 2017

Senators present: David Bateman, Emilie Beltzer, Don Benton, Troy Bray, Carolyn Eoff, Tommy Finley, TaLisha Givan, Paul Glover, Megan Hickerson, Lewis Kanyiba, Catherine Leach, Christine McDowell, Richard Miller, Holly Morado, Dever Norman, Janice O'Donnell, Connie Phelps, Malcolm Rigsby, Ingo Schranz, Natalie Scrimshire, Kasten Searles, Laura Storm, Suzanne Tartamella, Mike Taylor, Tammie Townsend, Mike Watters

Senators absent: Eric Jett, Lisa Massey, Rochelle Moss

Guests present: Glen Jones, University President, Dr. Steve Adkison, University Provost and VP for Academic Affairs, and Dr. Brett Powell, University VP for Finance and Administration and Interim VP for Student Affairs

1. Meeting called to order at 3:16 PM by Dr. Megan Hickerson, Faculty Senate President.
2. Glen Jones, University President, opened the meeting by acknowledging his receipt of the October 23, 2017 letter from the Faculty Senate in which a number of budgetary and administrative concerns were presented (see the minutes of the October 18, 2017 Faculty Senate special meeting). President Jones stated that he would not address these concerns in writing (email or letter), but rather would discuss any non personnel-related concerns in person, which was the purpose of his attendance at this meeting. In response to faculty concerns that salaries would be cut as part of the budget deficit correction, President Jones stated that if that were to happen that he would be the first to take a salary cut. He emphasized his belief in Shared Governance, which he followed by stating that (as of the date of this meeting) he had not received a recommendation from the Budget and Planning Committee on a budget prioritization strategy in which to address the present \$1.6 million budget deficit. President Jones encouraged everyone to work together to find a resolution to the budget deficit and to bring student enrollment back up.

Discussions ensued among attending faculty members, guests, and faculty senators.

Dr. Brett Powell, University VP for Finance and Administration and Interim VP for Student Affairs, explained that Sodexo bought out Aramark, which means that the university did not incur the expense of this transition in food service provider as previously assumed by the Faculty Senate. Dr. Powell also stated that the new contracts for Sodexo are performance-based. In response to a faculty senator's request that Dr. Powell comment on Henderson State University's delayed financial aid processing in 2016/2017, he remarked that he had already explained the basis of this when he attended last month's Faculty Senate meeting, though he went on to state that systems and people at that time were not processing the

financial aid right; that this was a personnel issue that has since been addressed. Dr. Powell announced during this meeting that Jenzabar should be in operation any day.

Discussions ensued among attending faculty members, guests, and faculty senators.

Concerning university revenue, President Jones stated that the introduction of graduate programs is an area of growth for Henderson State University.

3. An additional Faculty Senate meeting will be scheduled this month to address the remaining agenda items.
4. Meeting adjourned at 5:00 PM.

Submitted,

Emilie Beltzer
Faculty Senate Secretary

November 15, 2017

Senators present: David Bateman, Emilie Beltzer, Carolyn Eoff, TaLisha Givan, Paul Glover, Megan Hickerson, Catherine Leach, Lisa Massey, Richard Miller, Dever Norman, Janice O'Donnell, Ingo Schranz, Natalie Scrimshire, Kasten Searles, Laura Storm, Mike Taylor, Tammie Townsend, Mike Watters, Beth Wyatt (for Christine McDowell)

Senators absent: Don Benton, Troy Bray, Tommy Finley, Eric Jett, Lewis Kanyiba, Holly Morado, Rochelle Moss, Connie Phelps, Malcolm Rigsby, Suzanne Tartamella

1. Meeting called to order at 3:19 PM by Dr. Megan Hickerson, Faculty Senate President.
2. A motion passed to approve the minutes of the October 4th 2017 Faculty Senate meeting.
3. A motion passed to approve the minutes of the October 18th 2017 Faculty Senate *special* meeting.
4. Dr. Hickerson summarized the key points discussed in her meetings with University President, Glen Jones, University Provost and VP for Academic Affairs, Dr. Steve Adkison, and University VP for Finance and Administration and Interim VP for Student Affairs, Dr. Brett Powell (see **Addendum A**, *Report from the President to the Faculty Senate for November 1, 2017*).

Dr. Hickerson also reviewed two budget documents that she obtained in her meeting with Dr. Powell.

Discussions ensued among attending faculty senators.

5. Report of the Shared Governance Review Committee (SGRC) on the Felony Review Policy and Policy on Assistance Animals (see **Addendum B**, *SGRC Report to Faculty Senate, Nov 01, 2017*).

The Faculty Senate approved these policy reviews and they will be returned to Shared Governance.

6. Reports of the committees:
 - a. Executive Committee – The committee met on October 24, 2017 to prepare the agenda for this month's Faculty Senate meeting.
 - b. Academics Committee – No report.
 - c. Buildings and Grounds Committee – See **Addendum C**, *Building and Grounds report to the Faculty Senate, Nov 01, 2017*.
 - d. Finance Committee – No report.
 - e. Operations and Handbook Committee – The committee aims to have the first installment of the revisions to the Faculty Handbook prepared for the December 6, 2017 Faculty Senate meeting.
 - f. Procedures Committee – Faculty Senate elections should be available any day.

7. Unfinished business:
 - a. A motion passed to table 'Study Skills Boot Camp' to the 2018 Faculty Senate agenda.
 - b. A motion passed to delegate the 'student service transcript' agenda item to the Academics Committee.

8. New business:
 - a. A senator proposed to allow student organizations to post signs in a designated area on campus. This matter will be presented to President Glen Jones for comment during Dr. Hickerson's December Faculty Senate administrative meeting.

9. Meeting adjourned at 4:12.

Submitted,

Emilie Beltzer
Faculty Senate Secretary

Addendum A

Report from the President to the Faculty Senate, 1 November 2017

Meeting with Dr. Glendell Jones, University President, 26 October, 2017

Dr. Jones, in response to the letter I wrote to him following the Special Meeting of the Faculty Senate (October 18, 2017), stated that he did not wish to communicate through letters, and asked instead to visit the November meeting of the Faculty Senate.

Meeting with Dr. Brett Powell, VPFA & VPSA, 24 October, 2017

In response to a question from me about possibilities for covering HSU's budget deficit, Dr. Powell explained that the costs of the \$1.5 million infrastructure upgrade, and the \$3 million ERP cost, are not provided for in the 2017-18 budget. Rather than licensing the product, we entered into a Software as a Service (SaaS) arrangement with Jenzabar, which is similar to leasing the product (the ERP), over the next seven years—the lease totaling approximately \$3 million. Payments towards the ERP this year will come from a fund of \$400,000 reserved (outside of E & G) for the initial cost.

Dr. Powell reiterated that the Non-Instructional side of the Prioritization Process is complete, as was explained at the recent forum; the instructional side will consider means of improving efficiency at the program level, including by weighing the numbers of departments' majors against numbers of faculty and staffing.

Dr. Powell stated that all departments and divisions would have to get serious about cutting their 2017-18 budgets.

Meeting with Dr. Steve Adkison, Provost & VPAA, 31 October, 2017

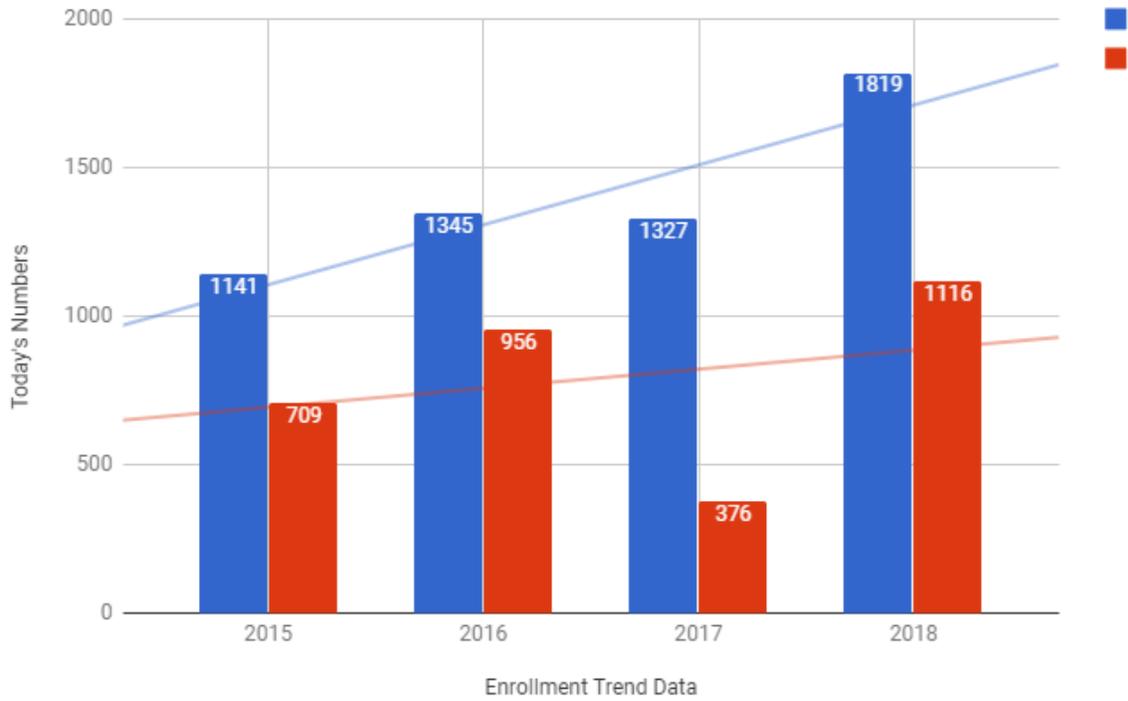
I asked Dr. Adkison if there are any updates on the budget situation since the last Planning and Budget Committee meeting and my meeting with Dr. Powell (10/24), and he stated that there are not. He also suggested that the administration is reviewing some staff positions to consider their necessity regarding student needs. Addressing the recent Budget and Planning Committee meeting and the lack of willingness by some members to develop strong recommendations, Dr. Adkison stated that he found it to reflect a somewhat siloed culture that we sometimes struggle with at HSU, by which he meant that different areas of the university are unused to working with one another. He informed me that both he and Dr. Powell will attend the 11/1 Faculty Senate meeting, along with Dr. Jones.

Finally, Dr. Adkison shared the attached graph (Addendum A), which charts the numbers of applications and admissions from fall semesters, 2015-17, and looking ahead to 2018. Though it is far too early in the recruitment cycle to predict enrollments with any degree of accuracy, past yield rates (ratio of applications to admits to registrations), the data suggest strong enrollments for next fall if the current trends continue. Dr. Adkison also noted that our average ACT scores have been increasing as well.

President's Report, Addendum A

Blue: Applications

Red: Admits



Addendum B

Shared Governance Policy Review Committee

Report to Faculty Senate, Nov 01, 2017

SGRC met on Oct 25

Members present: Dever Norman, Holly Morado, Tammie Townsend

Requested Reviews:

- 1) **General Policy on Animals** - this policy provides reasonable allowance for people bringing pets onto campus grounds, provided they are controlled and do not let them into buildings.

Questions for senate to consider:

- Policy requires “owner” to comply with rules, including cleanup, restraints, and animal behavior. If owners do not comply, should there be enforcement in the form of deterrents and/or penalties?

- 2) **Revision to Drug Policy** - this policy allows for a deferred suspension (a sort of probation) for students who technically violate university policies of the university, but for whom gentler measures are more appropriate than immediate suspension/expulsion.

Questions for senate to consider:

- This revision contains information on sexual assault and illegal weapon possession. Is this a revision to the drug policy or to rules violations in general?
- Should counseling be required on the first or perhaps second suspension?
- For students who are ultimately suspended (3 strikes) due to a problem with addiction, should the policy provide the concession that students be invited back after rehabilitation criteria are met?
- It is unclear what the bullet list on pg. 3 (right after the paragraph about the 3rd offense) actually represents. Is it a list of offenses that apply to 1st, 2nd, and 3rd deferred suspension? Only the 3rd?
- During deferred suspension the policy states that students are not allowed to participate in extracurriculars in which they represent Henderson. Why are intramural sports an exception?

Addendum C

Building and Grounds report

Faculty Senate, Nov 01, 2017

B&G met on Oct 25

Members present: Dever Norman, Ingo Schranz, Jani O'Donnell

Requested Agenda:

- 1) Investigate obstacles for access from disabled parking spaces to buildings
For Arkansas Hall, curb is owned by city; repair is too expensive for now (per Brett Powell) - no action can be taken
For rear of RFA, ramp is impassible - work order placed to repair
- 2) Seek correction for inadequately painted/signed for purposes of ensuring people do not park in spots designated for others
For rear of Garrison, cars consistently park in front of ramp - work order has been placed to repaint with deterrent markings.
For rear of RFA, cars also park in front of ramp - work order has been placed to repaint with deterrent markings.
- 3) Seek correction for inadequately painted parking for the purposes of ensuring students park neatly in spaces
Have not located examples of inadequate painting on normal spaces
- 4) Address entrances and exits to parking lots being damaged
For Arkansas Hall, curb is owned by city; repair is too expensive for now (per Brett Powell) - no action can be taken
Have not located other examples of severely damaged entrances and exits to parking lots