

Faculty Senate Meeting  
November 4, 2020  
3:15 p.m. via Zoom

Senators present: Darrel Farmer, Talisha Givan, Judy Harrison, Catherine Leach, Lacy Wolfe, Shannon Witteg, Dever Norman, Trae Warner, Thomas Copeland, Zahra Zamanipour, Michael Loos, Ivan Birch, David Sesser, Lim Angela Tchoi, Jessica Allen, Carolyn Jester, Byron Martin, Holly Cothren, Judy Carlyle, Lisa Massey, Patti Poblete, Richard Miller

Guest: Dr. Jim Hunt

- I. Call to Order: President Farmer called the meeting to order at 3:15 p.m.
- II. Approval of October Minutes: A motion was made and seconded to approve the October Faculty Senate minutes. The minutes were approved.
- III. President Farmer asked Interim Provost Dr. Jim Hunt to report on the status of the Academic Program Review and to respond to questions posed by the Faculty Senate. Dr. Hunt said that the Academic Program Review had been completed and the report had been shared with the academic deans. After discussing the report's findings with the department chairs, the deans were to collect feedback from academic chairs and their departments. The feedback would be given to Eric Atchison, ASU Vice President for System Operation, who would attempt to figure out next steps.

In response to questions about the next steps and a timeline for implementation, Dr. Hunt said that nothing could be determined until the university knows net tuition for the spring semester and the status of federal stimulus money. The first task of the Budget Planning Committee would be to get a handle on the current budget and determine long-term sustainability. Dr. Hunt and Dr. Brad Patterson will head an ad hoc committee to begin thinking about strategic budgeting. Dr. Hunt was not sure about who would be serving on the committee, but that existing committees might be used.

Dr. Hunt said that the factor that the university had most control over was the enrollment revenue stream. He will task the Enrollment Management Committee to develop a strategic enrollment plan to look at all forms of enrollment management, including recruitment, retention, and graduation rates. He noted that the fastest growing enrollment comes from adult learners. Because of unusual Covid-19 related circumstances, the university extended its drop date to November 23. Changing the grading system to Credit or No Credit is not an option.

Dr. Hunt was asked about his thoughts concerning the language in the Faculty Handbook about workload, tenure, promotion, and sabbatical and about creative faculty innovations. He responded that he had read parts of the handbook, finding

that it needed clarity. Citing his previous experience in writing a faculty handbook, he said that faculty need clarity about evaluation.

IV. President's Report

President Farmer stated that changes in the Faculty Handbook needed approval by the Board of Trustees before the merger with ASU in January. In addition, it was important that Dr. John Hardee and Dr. David Thomson receive faculty emeritus status at the same meeting.

V. Committees' Reports

a. Executive:

No report

b. Academic:

Jessica Allen reported that the committee had discussed via email questions about evaluations for online and partially online instruction. There was some interest in investigating training by Quality Matters.

c. Buildings and Grounds:

No report

d. Finance

No report

e. Operations and Handbook

The revised Faculty Handbook will be presented to the Faculty Senate soon. Dr. Hunt and Elaine Kneebone need to review it before it is taken to the Board of Trustees for approval.

f. Procedures:

The Faculty Senate Departmental Representative election concluded. The faculty elected to serve as Representatives and Alternates have been notified. The ballots for Faculty Senate At-Large Representatives are being finalized to submit to Wrenette Tedder. Those elections will be held during the month of November. (See Appendix.)

g. Shared Governance

The Committee on Committees made the last committee assignments. There have been changes to Title IX, and more members are needed.

h. Representative to the Board of Trustees

Senator Norman will inform the Senate if there will be one or two more meetings of the Board of Trustees and will provide information concerning date, time, and place.

- i. Representative to the Graduate Council  
Senator Warner reported that the Graduate Council met virtually. The options proposed by the School of Business: Aviation Management and Engineering Management were approved at second reading. Senator Warner will ask Dr. Ken Taylor if there will be a Virtual Graduate School Recruitment Fair.
  
- VI. Unfinished Business  
None
  
- VII. New Business  
None
  
- VIII. Adjournment: The meeting adjourned at 4:03 p.m.

Respectfully submitted by Judy Harrison

## Appendices

A: Academic Committee Draft of Student Evaluation of Faculty:

<https://drive.google.com/file/d/1ShiGEm9YjScRe7X8panDas4qe8iJ8LB/view?usp=sharing>

B: Operations and Handbook Committee Documents:

[https://drive.google.com/drive/folders/1yXD0\\_qyL2R2\\_KaHydZpOw1-70zMqMWvc?usp=sharing](https://drive.google.com/drive/folders/1yXD0_qyL2R2_KaHydZpOw1-70zMqMWvc?usp=sharing)

C: Procedures Committee Documents:

[https://drive.google.com/drive/folders/1MIDeeMEJr\\_JXimrZRDhdmV4Xp0OFgo\\_8?usp=sharing](https://drive.google.com/drive/folders/1MIDeeMEJr_JXimrZRDhdmV4Xp0OFgo_8?usp=sharing)

D. Notes from September Board of Trustees Meeting:

<https://drive.google.com/file/d/1jV7MuJp-GemgvdFq7csgckruob9oxmCR/view?usp=sharing>

E. Resolution Thanking Elaine Kneebone for Service as Acting President:

<https://drive.google.com/file/d/1EGaJ16uytSk5h7lkrBi7KCQAeLYIW1GS/view?usp=sharing>