

2008 Career Fair Schedule

Spring 2008 Education Career Fair
Wednesday, March 5, 2008
10:00 a.m.-12:00 p.m.

Spring 2008 All Majors Career Fair
Wednesday, April 9, 2008
10:30 a.m.—1:00 P.M.

For more information,
visit
www.hsu.edu/career

Our Staff

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Center for Career Development

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Website: www.hsu.edu/career

Office Hours: Monday – Friday
8:00 a.m.-5:00 p.m.

Office Location: Garrison Activity Center
2nd Floor • Room L211

Center for Career Development

HENDERSON STATE UNIVERSITY

SERVICES OFFERED



Information Sessions

Information Sessions are a great way for employers to network with and promote their employment opportunities to HSU students and alumni. These sessions take different formats depending on the needs and culture of the company. Formats may include question and answer, company presentations, or “meet and greet” time with recruiters.

There is no charge for meeting spaces as well as Audio-Visual equipment, however, charges would be incurred for refreshments through Classic Fare Catering. All rooms are available on a first-come, first-serve basis. Information Sessions may be scheduled during the fall and/or spring recruiting seasons.

Career Development will advertise your Information Session to students through targeted mass e-mail to students and faculty, flyers distributed on-campus, the Career Development webpage, The Pulse 99.9 FM (HSU's radio station), and word-of-mouth. If you would like to publicize your visit in our student newspaper, e-mail The Oracle at oracle@hsu.edu or call 870-230-5221.

To schedule an information session or for more information, please contact the Center for Career Development at (870) 230-5442 or career@hsu.edu. **There is no fee to conduct information sessions.**

Site Visits

For those students who are interested in careers with your industry, we offer site visits, during which you might offer an overview of the industry as well as a site tour. If you would like to offer a site visit, please contact the Center for Career Development at (870) 230-5442 or career@hsu.edu.

On-Campus Interviewing

The On-Campus Interview Program (OCI) at Henderson State University is offered as a means to attract qualified candidates for internship, summer and full-time career opportunities. Our program is offered during the Fall and Spring academic semesters. **There is no fee to conduct on-campus interviews.**

To determine a visit date, contact the Center for Career Development at 870-230-5442 or career@hsu.edu to check on availability. All employers must schedule an information session at least one month prior to interview date.

To schedule an On-Campus Interview or for more information, please contact the Center for Career Development.

Employers in Residence

Employers in residence are invited to come on campus as their schedule allows to provide students with such services as resume critiques, mock interviews, and career advice. This is an excellent opportunity to develop ongoing relationships with students and to increase your presence or promote your organization on campus. If you are interested in becoming an employer in residence, please contact the Center for Career Development at (870) 230-5442 or career@hsu.edu.

Job Postings

Employers may post any available positions and internships with Henderson State University's Center for Career Development **free of charge**.

How to post a position with our office:

- **Email:** E-mail job announcement opportunities to: career@hsu.edu.
- **Fax:** Fax job announcements to (870) 230-5336, Attention: Center for Career Development
- **Mail:** Send information to our mailing address at 1100 Henderson Street, Box 7722, Arkadelphia, AR 71999-0001.
- **Online:** Post a job announcement online at www.hsu.edu/career. Click on “Employers”

Please be as specific as you can when posting available positions. This information is sent to targeted mass e-mail, posted on the Career Development web page, and the Career Development bulletin board. We will also send a copy of the announcement to the appropriate academic department. This information is updated every Friday afternoon. **The deadline to submit job announcements is 12:00 pm each Friday.**

Add/Update Information

Need to add or update company/recruiter contact information? Please email any updated information to career@hsu.edu and include “update” in the subject line.