Henderson State University
Application for Sabbatical Leave

Name _____ Date _____

Faculty rank/department_____ Years at current rank_____

Years of continuous service at HSU_____

Semester(s) for which you are requesting sabbatical leave _____

Have you previously received sabbatical leave? _____

If so, the year of your sabbatical leave _____

Please attach a brief narrative on the specifics of the project(s) undertaken on your previous sabbatical(s).

Please attach a brief narrative of the results/outcomes of the research undertaken on the previous sabbatical(s).

Was your previous sabbatical project completed?_____
If not, to what extent was it completed?

Have you received other University funding for this or a related project? _____
If so, when was it funded? _____
Please list the source of the funds.

In addition to the application above, please attach the following addenda:

1. A brief, but thorough description of sabbatical leave professional development activities.

2. A current résumé (curriculum vitae)

3. A letter of recommendation from your department chair. (Department chairs should submit a letter of recommendation from the college or school dean.)

After the sabbatical is completed, the recipients will be asked to

1. submit a brief, 2-3 page, narrative of the results/outcomes of the sabbatical to the Sabbatical Leave Committee within 60 days of your return to campus.

2. present the result/outcomes of the sabbatical at a brown bag lunch during the academic year following the sabbatical.

I am **tenured** and currently hold the rank of either **professor**, **associate professor**, or **associate librarian**.

In addition, I agree that I shall return to the faculty of Henderson State University for at least one full academic year following the Sabbatical leave.

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Signature