Procedures Committee Report

Wednesday, January 29, 2014

Committee Members Present: Lea Ann Alexander, Daniel Fitzroy, Travis Langley, Janice O’Donnell

1. Call to Order: Acting Chair Daniel Fitzroy 1:05pm.

2. Election of Chair of the Procedures Committee
   a. Members discussed whether or not they would like to be Chair.
   b. Daniel Fitzroy elected as Chair of the Procedures Committee for 2014.

3. Faculty Excellence Award Committees Elections
   a. The elections were supposed to be held last year, so they are considerably late.
   b. The process of using the electronic ballots was discussed.
   c. The committee determined that the focus for this year’s Faculty Excellence Awards is in the area of Teaching.
   d. The Committee discussed the wording of the ballots and the divisions of the various academic areas. A final ballot structure was agreed upon for the five ballots that will be sent out.
      (UPDATE: The required information for the five ballots for the five Faculty Excellence Award Committee elections has been sent to Wrenette Tedder, who will build the electronic ballots. These should be ready and sent out later this week.)

4. Adjourn 1:40

Respectfully submitted,

Daniel Fitzroy