



Honors Contract Application

Email a complete contract to Dr. Drew Smith, smithc@hsu.edu

Date _____

Name _____ ID# _____

Phone _____ E-mail _____

Campus Address _____

Classification: Fresh Soph Jun Sen Major _____

Course Number and Title _____

Semester / Year _____ Instructor _____

Description of Honors Activities:

Method of Evaluation:

Student's Signature / Date

Department Chair's Signature / Date

Instructor's Signature / Date

Approval of Honors Director (for the
Honors Committee) / Completion Date

"...all experience is an arch wherethro' Gleams that untravelled world..." –Alfred Lord Tennyson

What purpose does an honor contract serve?

The honors contract option allows a student the opportunity to earn honors credit in a non-honors course when it is impossible for a student to enroll in one of the regularly scheduled honors courses or when the student has completed all honors courses offered during the semester of contract work.

The contract also fulfills a required honors college component: at least six upper-level hours of contract work in a student's academic major. This requirement is usually satisfied during the student's junior and/or senior year.

What is the nature of honors contract work?

An honors contract should be fulfilled in addition to all other requirements for the course. The contract topic should, of course, be clearly related to some aspect of the subject matter covered by the course and should result in a product of some kind, most often a substantive research paper of about ten pages. The product should be of **above-average quality**, as determined by the course instructor, in order to be recognized as a successful project, worthy of honors designation.

What is the procedure for arranging and completing a contract?

1. No later than the end of the first full week of the semester during which the contract is to be arranged, the student should see the honors director to discuss the contract options and to receive a copy of the honors contract form.
2. The student should then visit the course instructor to ask if he or she is willing to arrange a contract. (Note: Instructors are not required to direct contract work; those who agree to do so are taking on additional work as a service to the student. As a result, the student must be sure to be **courteous** when requesting that an instructor arrange an honors contract.)
3. If the instructor agrees, the student and the instructor work out the details of the contract and complete the form. The instructor and/or student may want to make a copy of the form for his/her own records.
4. As soon as the contract form has been filled out and signed, the student should return it to the honors director. **This should be no later than the 3rd week of the current semester.**
5. Near the end of the semester, the honors director will contact the instructor concerning the status of the student's contract work.
6. After the instructor informs the director that the honors work has been successfully completed, the director will request that the registrar's office post a comment on the student's transcript indicating that the particular course was completed for honors credit.